

Download Your Affiliated Meeting List

Did you know that intergroups and service boards can download their affiliated meeting lists from the OA website? Below are instructions on how to download your affiliated meeting list.

- 1) Go to www.oa.org in your browser.
- 2) Click on the words "Find a Meeting" to the right of the graphic.
- 3) Click on "Find Service Body" tab. In the field "For a list of affiliated meetings, enter your 5-digit intergroup/service board number" and enter your 5-digit intergroup or service board number. Remember to include a "0" first. (Ex. 09005, 09960)
- 4) Click the search button and the list will populate.
- 5) Sort by city, day, time, location, special topic or special focus.
- 6) Click "Print Results" or "Export Results to Excel."
- 7) Contact your intergroup/service board to ensure that the information is current and send all changes to the WSO at info@oa.org.

Not sure of your intergroup/service board number? Go to www.oa.org and click on Find a Meeting. Click on the "Find Service Body" tab. Select your location from the dropdown menu and click on Search. A full list of intergroups/service boards will populate for your location.

**Questions? Please contact the World Service Office at
505-891-2664 (USA) or info@oa.org.**

Update Your Meeting Details and Secretary Information

Please ask your meetings to review their meeting details on the OA website and update their information. In addition, please ask your meetings to confirm and update their secretary information.

- 1) Go to www.oa.org in your browser.
- 2) Place your mouse over the Meetings tab on the right hand side of the main OA webpage.
- 3) In the dropdown menu, select "Edit a Meeting."
- 4) Select the country, state/province and city and click on "Search."
- 5) Locate the meeting and click on "Edit Details" next to the meeting.
- 6) Update the information on the form. Be sure to complete the "Form Verification" field before selecting "Update Meeting."
- 7) After selecting "Update Meeting," the information will be submitted to the WSO for processing. Please allow one week for the updated information to appear on the website.

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