

SNI MEETING MINUTES for Saturday, August 3, 2024

Call to Order: The regular meeting of the Suburban North Intergroup (SNI) was held on Zoom on Saturday, August 3, 2024. Susan M. opened the meeting at 10 am with the Serenity Prayer and a 30 second silent reflection.

Present were:

Board members:

- Vice Chair: Susan M. (also acting Recording Secretary)
- Treasurer: Carolyn S. (also Region 5 Representative and WSBC Delegate)
- Corresponding Secretary: Maureen R. (also Keeper of the SNI Sponsorship List and Zoom Committee Chair)

Representatives:

- Monday 6 pm Zoom: Shari D.
- Wednesday 7 pm Zoom: Eleanor W.
- Saturday 8 am Zoom: Cathleen F.

Opening Ceremonies:

- Carolyn S. read the 12 Steps, Shari D. read the 12 Traditions, Cathleen F. reflected on Tradition 8 (Fellowship), Susan M. read the long version of the 8th Concept of OA Service (Delegation).
- The Agenda was adopted as written.
- Susan M. read the Standing Rules, and they were adopted as read.
- The July 6, 2024 SNI Meeting Minutes were adopted as amended.

Reports:

- Designated Downloader June L. was not present.
 - Her report was sent in the pre-meeting e-blast and also posted on our website (oachicagosni.org).
 - See additional information from June attached.
- Chair Wanda C. was not present.
- Vice Chair Susan M.'s report was sent in the pre-meeting e-blast. Additional updates:
 - An e-blast regarding the Region 5 Convention was sent out. Preregistration need to be made or postmarked by August 9th.
 - Susan submitted a request to Region 5 to display the text "See SNI website" in the link fields for Meeting List, Newsletter, and Intergroup Minutes.

- Consider any projects you would like to see SNI take on in 2025 and what they might cost. These need to be discussed as we address our budget in the coming months.
- Treasurer Carolyn S.
 - The June monthly report and the year-to-date budget report were sent out Saturday before the SNI meeting.
 - Former Treasurer Neal M has been training Carolyn and they have also been working on getting Carolyn on the bank account, etc.
 - Currently, the reports are created with Excel. Carolyn does not own Excel nor use it for personal purposes. She has looked into subscribing, and asked if SNI might pay for it while she is treasurer. The cost is \$7/month or \$70/year.
 - Shari D. suggested that Carolyn look into other accounting software such as QuickBooks.
 - Last October, Carolyn was elected Treasurer to finish the last year of a 2-year term. She plans to run for treasurer for a full term in October.
- Acting Recording Secretary Susan M.
 - John C., who was instrumental in developing the SNI website, has given Susan training on how to post documents to the website.
- Corresponding Secretary Maureen R.
 - Maureen submitted the latest meeting list to be posted on the Region 5 Intergroups page.
 - She had a request for help from a member who would like to start a new Back to Basics meeting.
 - She would like to see the Twelfth Step Within Committee budget increase to cover the increased expense of hosting Recovery Events.
 - Maureen was unaware of some changes of SNI Representatives. A representative is responsible to inform the Corresponding Secretary if they are stepping down from that position.

Business:

- The Policy motions to establish a Media Coordinator were adopted, and Shari D. volunteered (and was affirmed) to be our first Media Coordinator.
- Maureen R. volunteered to be on the Nominating Committee. There are still openings for 2 to 4 more members. Please contact Susan M. if you are willing to serve.
- There are possibilities for Public Information and Professional Outreach that we may wish to consider as we do the budget for next year.
- It was suggested that SNI host a fun event, like a picnic, game time, etc., to help members of our groups connect with SNI.
- As you read your SNI Handbook, especially the Bylaws and the Policy and Procedure Manual, please contact Susan M. with questions and comments.
- Budget considerations that came up in this meeting have already been reported above.

- Please read (in the SNI Bylaws and Policy and Procedure Manual) the qualifications, duties, and responsibilities of the following SNI elected positions. Let Susan M. know if someone you know (this includes yourself) qualifies and is willing to serve. Elections will be held in October.
 - Chair (2-year term)
 - Treasurer (2-year term)
 - Recording Secretary (1-year term)
 - Region 5 Representative (1-year term)
 - Alternate World Service Business Conference Delegate (2-year term)
- We still have several meetings that do not have SNI Representatives, or even Liaisons. It is always service and good for our recovery to go to different meetings. Please continue to visit any meeting that you can, when you can.
- Maureen R., Judy M., and Wanda C. are working on a raffle basket for the Region 5 Convention. The plan is that when the basket is completed, it will be dropped off at Susan M.'s daughter's house to be taken to Susan, who will take it to the convention.

The next meeting is scheduled to be on Zoom only on Saturday, September 14, 2024. Notice that this is the 2nd Saturday, rather than the usual 1st Saturday of the month. That is to avoid conflicting with the Region 5 Convention.

Closing:

Susan Closed the meeting with the “We” form of the 7th Step Prayer at 11:35 am.

Update from June L., our Designated Downloader:

OA Board of Trustees

OA's Board of Trustees has appointed new trustees to fill vacant positions.

Congratulations and welcome to new and returning trustees who have formed the OA board for 2024–2025!

Officers

Chair	Meg M
First Vice Chair	Barb K
Second Vice Chair	BJ J
Treasurer	Bob L

Executive Committee

- Officers above, plus
- Blair P *
- Bruce R *
- Cyndy L
- Kim L *
- Preston F *

* Appointed to serve through the end of World Service Business Conference 2025.

Trustee Liaisons to OA regions

Region	Liaison
One	Beverly M
Two	Mike K
Three	Cindy C
Five	Barb K
Six	Bob F
Seven	Bob L
Eight	Laurie O
Nine	Emilia I
Ten	Susan M
Virtual	Gary D

Note: Region Four has disbanded. [Learn more.](#)

You can [contact our trustees](#) through the World Service Office.

We wish our trustees a productive year, guided by our Twelve Traditions and Twelve Concepts of OA Service. Thank you for your service, trustees!

August 2024 SNI Vice Chair Report

- Please consider running for Chair, Treasurer, or Recording Secretary in our October elections. We are also looking for a Media Coordinator who will post documents to our website and keep it up to date. If you are (or someone you know is) qualified and would be a good fit, please be encouraged (or encourage them) to consider running.
- I am looking for volunteers to be on our nominating committee.
- I created the list of SNI Handbook documents that was discussed at our July meeting. It will be included in the pre-meeting e-blast. As I created it, I realized that there are more items that need to be updated in the Handbook.
- I'm curious as to whether a different time for our intergroup meeting would help us have more representatives. I realize that no time will ever be good for everyone, and it may be a non-issue, yet I think it is worth asking the question. Please share your thoughts with me.
- I noticed 2 inaccuracies in my WSBC report. My subcommittee is not working on the policies, but rather considering restructuring the Bylaws Committee and the Reference Subcommittee. The Region 7's Round Table Discussions happen on the third Tuesday of every month.
- I participated in the Region 5 Online Summer Conference as a visitor and member of the Everything Intergroup Subcommittee on July 20.
- Wrote 2 new policy motions as directed during the July 2024 SNI meeting, to be voted on during the August 2024 meeting.
- I am acting as Recording Secretary just until the October elections. There is a draft of the July minutes posted on our website, but the Designated Downloader's report has not yet been posted. I will do that as soon as I have been trained, possibly as early as this week. Thank you for your patience.